

# Item 13

## HWP WORK PROGRAMME 2008 - 2012

No.	Work Item	2009												2010												2011												2012											
		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>1</b>	<b>Residual Waste Treatment Programme</b>																																																
	Initial bid phase																																																
	Competitive dialogue phase																																																
	Preferred bidder phase																																																
	Evaluation of final tenders																																																
	Approval and award of preferred bidder status																																																
	Preparation and submission of final business case																																																
	Approval of final business case																																																
	Contract close & Award contract																																																
	Contract execution phase																																																
<b>2</b>	<b>Refuse Collection (domestic &amp; trade waste)</b>																																																
	Assess implementation of trade waste recycling services / trade waste policy																																																
	WCAs & WDA - establish systems for measuring trade recycling tonnages																																																
	Confirm interest in joint service work streams																																																
	Conduct initial feasibility study and report findings																																																
	HWP to investigate the potential for bulk collecting and reprocessing of dry recyclables																																																
<b>3</b>	<b>Joint Governance</b>																																																
	Formal Adoption of IIAA by Partners																																																
	Review Intermediate Inter Authority Agreement																																																
	Final Inter Authority Agreement - Investigate options																																																
	Investigate joint governance options																																																
	Final Inter Authority Agreement & Governance Options - Member Feedback																																																
	Review of the Alternative Financial Model																																																
<b>4</b>	<b>WasteAware Campaign</b>																																																
	Promotion of home composting initiative																																																
	Promotion of real nappies																																																
	Working with schools - assessment of joint agency working & schools workshops / performances																																																
	Development of external funding sources (e.g. Tesco's, HEF)																																																
	HP Takeback (IT Re-use Project)																																																
	County Show / Recycle Now Week 2009																																																
	Integration of Residual Waste Treatment communications strategy																																																
	Development of a HWP brand comms protocol																																																
	Assessment and promotion of re-use schemes																																																
	WasteAware Campaign Review																																																
<b>5</b>	<b>Waste Strategy Review</b>																																																
	Update risk management plan																																																
	Monitor progress against strategy																																																
	Full review of strategy including gap analysis																																																
	Agreement of revised action plan																																																
<b>6</b>	<b>Other</b>																																																
	Consideration of HWP officer group work programmes																																																

**Main Updates :-**

1. Residual waste treatment programme has been updated with key stages between now and contract close.
2. Now includes entries linked to possible joint procurement of waste collection services.
3. Timescales for assessing implementation of trade waste recycling services / trade waste policy have been revised.
4. Work to establish systems for measuring trade waste recycling / agreeing LATS savings sharing combined.
5. Additional reporting requirements for the IAA included.
6. Annual reviews for nappies, home composting and schools project removed. Will be reported on if programme affected.