

### **Item 5i: Governance – Strategy commitments**

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1. At the Hertfordshire Waste Partnership's Members' Group meeting on 21<sup>st</sup> July it was agreed that each partner authority would consider formally a draft annex setting out the commitments of all parties to achieve waste strategy targets. Further, it was agreed that all partners would aim to adopt the annex as part of an augmented Memorandum of Understanding in order that it can be incorporated in the Outline Business Case for the waste PFI credits (covered in detail elsewhere on this agenda).
2. Each partner authority has completed, or has planned, a decision-making process for the draft annex. In the majority of cases authority to agree minor word changes has been delegated to an Executive Member or senior officer.
3. There have been various exchanges between officers to clarify wording. Queries or proposed amendments are set out in Appendix A together with recommendations on how to proceed. None of the queries or proposed amendments change the fundamental purpose of the annex or Memorandum of Understanding and the recommendations are designed to ensure the commitments are acceptable for incorporation in the Outline Business Case.
4. Assuming the annex is approved by all partners and endorsed by the Members Group, the Memorandum including the annex will need to be executed – signed by all parties. It is proposed that all signatures are entered on a single document and a copy of the document is then given to each council for their records. As many signatures as possible will be gathered at the meeting.
5. For completeness, a copy of the draft annex (Version 2) circulated after the Members' Group meeting on 21<sup>st</sup> July is shown as Appendix B. A further draft (Version 4), incorporating the recommendations discussed earlier in this report, is shown as Appendix C.

### **FOR DISCUSSION / DECISION**

1. Does the Member Group agree the recommendations for amendments to Version 2 of the draft annex to the Memorandum of Understanding, explained in Appendix A and set out in full as Version 4 in Appendix C?

2. Subject to any further amendments to the draft annex will the Member Group agree to arrangements being made for each council to sign a copy of the Memorandum of Understanding for its inclusion in the Outline Business Case for waste PFI credits to be submitted to the Department of Environment, Food + Rural Affairs by 31<sup>st</sup> October?