

Item 12

HWP WORK PROGRAMME 2008 - 2012

No.	Work Item	2009												2010												2011												2012											
		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
1	Residual Waste Treatment Programme																																																
	Initial bid phase																																																
	Competitive dialogue phase																																																
	Final tenders																																																
	Approval and award of preferred bidder status																																																
	Preparation and submission of final business case																																																
	Approval of final business case																																																
	Contract close & Award contract																																																
	Contract execution phase																																																
2	Refuse Collection (domestic & trade waste)																																																
	Assess implementation of trade waste recycling services / trade waste policy																																																
	Confirm interest in joint service work streams																																																
	Conduct initial feasibility study and report findings																																																
	Tender consortia contract for Packaging																																																
3	Joint Governance																																																
	Formal Adoption of IIAA by Partners																																																
	Review Intermediate Inter Authority Agreement																																																
	Final Inter Authority Agreement - Investigate options																																																
	Investigate joint governance options																																																
	Final Inter Authority Agreement & Governance Options - Member Feedback																																																
	Review of the Alternative Financial Model																																																
4	WasteAware Campaign																																																
	Promotion of home composting initiative																																																
	Promotion of real nappies																																																
	Working with schools - assessment of joint agency working & schools workshops / performances																																																
	Development of external funding sources (e.g. Tesco's, HEF)																																																
	HP Takeback (IT Re-use Project)																																																
	County Show / Recycle Now Week																																																
	Integration of Residual Waste Treatment communications strategy																																																
	Development of a HWP brand comms protocol																																																
	Assessment and promotion of re-use schemes																																																
	Updating of Key Stage 2 & 3 information packs																																																
	WasteAware Campaign Review																																																
5	Waste Strategy Review																																																
	Update risk management plan																																																
	Monitor progress against strategy																																																
	Agree scope for Strategy Review / conduct Strategy review																																																
	Agreement of revised action plan																																																
6	Other																																																
	Consideration of HWP officer group work programmes																																																

Main Updates :-

1. Time scales for residual waste procurement process update to reflect current progress.
2. Time frame for conducting feasibility study in a possible East / North Herts joint procurement extended in view of on going discussions.
3. Workstream linked to calculating trade waste tonnages now incorporated into the AFM Review.
4. HWP investigation into the bulk collection and processing of dry recyclables now incorporated into the new Packaging consortia tender.
5. Time scale for reviewing the IIAA moved to May - July next year to coincide with final adoption.