



MEMBERS' GROUP
Hertfordshire Waste Partnership (HWP)

MINUTES

Of a Meeting at Campus West, Welwyn Garden City at 2pm
Monday 26th October 2009

Present:

Cllr Paul Mason	Broxbourne BC
Cllr Bert Chapman	Dacorum BC
Cllr Terence Milner	East Herts C
Cllr Jean Heywood	Hertsmere BC
Cllr Derrick Ashley (Chairman)	Hertfordshire CC
Cllr Lynda Needham	North Herts DC
Cllr Geoff Churchard	St Albans DC
Cllr John Gardner	Stevenage BC
Cllr Phil Brading (Vice-Chairman)	Three Rivers DC
Cllr Derek Scudder	Watford BC

Other Members Present:

Officers:

Jeff Stack (BBC), Brian Scott (DBC), Cliff Cardoza (EHC), George Robertson (EHC), Richard Brown (HCC), Ray Greenall (HCC), Steve Burton (HBC), Daniel Kingsley (NHDC), Jane Parker (SADC), Marcel Coiffait (SBC), Peter Brooker (TRDC), Alan Gough (WBC), Durk Reyner (WHBC), Bob Jewel (WHBC), Anne Freimanis (Chairman, Directors Group), Linda Whitehead (WasteAware Co-ordinator) and Clare Haworth (Minutes & Support Officer)

Others:

Sarah Page (HCC)

Item

Action

1 Apologies

1.1 Apologies were received from Cllr Mike Ellis (St Albans DC) and Cllr Mark Gilding (Welwyn Hatfield BC).

2 Minutes of the 13th July 2009 Meeting / Matters Arising

2.1 The minutes were agreed as an accurate record and there were no matters arising.

3 Opportunity for the Public to Address Meeting

3.1 There were no members of the public present.

4 Updates and announcements

- 4.1 The new start time of 2pm for future meetings was agreed.
- 4.2 Herts CC - Everything was going to programme for the IVC facilities. The new plant at Cumberlow Green was up and running and development of the facility at Ridge was on target.
- 4.3 Three Rivers – Kitchen caddies had just been given to all households. Trade waste paper recycling had been started on a one round basis
- 4.4 Stevenage – Started a food waste collection service in September which seemed to have resulted in a reduction in black bags.
- 4.5 East Herts – The new Alternate Refuse Collection scheme was about to commence with all the kitchen caddies and blue boxes having been delivered.
- 4.6 Broxbourne – A report on the configuration of the waste management service was due to be submitted to committee at the end of November.
- 4.7 Welwyn Hatfield – The current Environment Portfolio Holder was stepping down and a new one would be announced in November.
- 4.8 North Herts – The rollout of the flats recycling was going smoothly.
- 4.9 Dacorum – A new newsletter had entailed good progress and feedback with schools recycling. DBC had been highly commended by CIWM for best operating team.
- 4.10 Watford – The distribution of kitchen caddies was well underway with 14,000 being given out thus far.

5 HCC Procurement Programme (Cllr Milner / Alan Gough / Richard Brown)

- 5.1 Richard Brown gave a brief update on the programme. The outline solutions from the six short-listed companies were currently being evaluated. By the end of November three to four bidders would be invited to submit detailed solutions by 16 April 2010, with the deadline for submission of final tenders on 23rd December 2010. The preferred bidder would be appointed by April 2011.
- 5.2 More information should be available at the January meeting.

6 HWP Performance Action Plans (Alan Gough)

- 6.1 Alan Gough introduced the report and it was endorsed by the group.

7 Waste Infrastructure Capital Grant (Alan Gough)

- 7.1 Alan Gough introduced the report and Marcel Coiffait explained how Stevenage BC had constructed their bid to restrict residual waste and to aim to meet the 50% recycling target of the action plan.

- 7.2 The group noted the report and it was reiterated that authorities should be mindful of the 27 November deadline to submit bids. There was currently £350,425 remaining from the fund which had not been bid for. ALL
- 8 HWP Strategy (Ray Greenall)**
- 8.1 In introducing the annual review of the Action Plan, Ray Greenall highlighted the main achievements from the report including a 43.9% recycling rate for the county, the introduction of IVC facilities and the WasteAware re-branding. In 6.3.6 he confirmed that the HoWG had agreed the Terms of Reference for the review of the AFM. The chosen consultant would be making recommendations and it would be the Members' group which decided which option to adopt. A progress report would be presented at the next meeting. DJ
- 8.2 In 6.4.2 – It was confirmed that Cllr Brading and Cllr Ashley were the Member representatives for the Regional Waste Forum. Cllr Brading reported that at the meeting the previous week, Members had visited a MBT plant at Waterbeach near Cambridge which was in the process of being commissioned and that the group had discussed the means of driving up efficiencies. The recommendations were agreed.
- 9 Packaging Consortium (Durk Reyner)**
- 9.1 Durk Reyner introduced the report and included that the new consortium arrangements could result in around £500,000 of extra income per year. Members were very happy with the report and the Chair thanked the officers involved. The recommendations were agreed and it was mentioned that the introduction of collections for a greater variety of plastics would help residents to further engage with recycling services even if the tonnage of the plastic collected was low. DJ
- 10 Trade Waste Recycling in Hertfordshire (Ray Greenall)**
- 10.1 The report was discussed and Ray Greenall confirmed that the WasteAware website had links to the Environment Agency and WRAP websites whose directory database was regularly kept up to date on a national level to provide information on the recycling and disposal of trade waste.
- 10.2 It was further clarified that the facilities for the collection of plasterboard referred to in 4.2 were only for householders. Plasterboard is a commercial and industrial waste even when it was from a private residence. Herts CC had made a concession that householders were able to take a car boot full to a HWRC that had facilities for plasterboard. A list of the ten HWRCs which accepted plasterboard would be sent out to Members. RG
- 11 Flytipping (Alan Gough)**
- 11.1 The report was discussed and questions were raised over the procedure and costs of dealing with flytipped material. It was explained that two different types of legislation could be used when dealing with flytipped waste and that determined who was liable for the costs and how it was handled. For

hazardous waste district councils often used a specialist contractor who then determined if waste was consolidated or shipped immediately.

- 11.2 Issues with how Hertfordshire Highways handled flytipped material would be included in the protocol which was being developed and the recommendations were agreed.

DJ

12 HWP Work Programme (Ray Greenall)

- 12.1 The revised work programme was endorsed and no other comments were made.

13 AOB

- 13.1 None

14 Next Meeting

- 14.1 Monday 25th January 2010 at Campus West, WGC (see below for 2010)

The meeting closed at 3pm.

Dates for HWP Meetings 2010

Members' Meetings

25 Jan 10
26 Apr 10
12 Jul 10
25 Oct 10

Directors' Meetings

14 Dec 09 – Dacorum
29 Mar 10 - Stevenage
21 Jun 10 – North Herts
27 Sept 10 - TBC