

MEMBERS' GROUP
Hertfordshire Waste Partnership (HWP)

MINUTES
Of a Meeting held at Campus West, WGC at 1.30pm
Monday 27th April 2009

Present:

Cllr Paul Mason	Broxbourne BC
Cllr Brian Hill	Broxbourne BC
Cllr Bert Chapman	Dacorum BC
Cllr Terence Milner	East Herts C
Cllr Derrick Ashley (Chair)	Hertfordshire CC
Cllr Lynda Needham	North Herts DC
Cllr Mike Ellis	St Albans DC
Cllr John Gardner	Stevenage BC
Cllr Phil Brading (Vice Chair)	Three Rivers DC
Cllr Derek Scudder	Watford BC
Cllr Clare Berry	Welwyn Hatfield BC

Officers:

Jeff Stack (BBC), David Austin (DBC), Cliff Cardoza (EHC), Richard Brown (HCC), Ray Greenall (HCC), Glen Wooldrige (HBC), John Robinson (NHDC), Andrew Robertson (SADC), Marcel Coiffait (SBC), Peter Brooker (TRDC), Alan Gough (WBC), Durk Reyner (WHBC), Anne Freimanis (Chairman, Directors Group), Duncan Jones (Partnership Development Manager), Clare Haworth (Minutes, Partnership Support Officer)

Others:

Mick Bee, John Webb, Jill Weston (FOE)

Item

Action

1 Apologies

1.1 Apologies were received from Cllr Heywood (HBC).

2 Minutes of the 26 January 2009 Meeting / Matters Arising

2.1 The minutes were agreed as an accurate record and there were no matters arising.

3 Updates and announcements

3.1 Herts CC - Ray Greenall introduced a report which had been sent to the Directors' Group (DG) following a special meeting of the DG held on the 20th April.

3.2 Cllr Needham had concerns about the timetable for the expansion slipping (3.1) and on capacity issues at Cumberlow Green (4.1) in the case of a late autumn. Ray Greenall confirmed that the in-vessel tonnage at Cumberlow

Green was due to increase from 15,000 - 25,000 tonnes. He had been assured by Cumberlow Green that there would be sufficient capacity and his modelling had also shown this. He was confident that arrangements with the Ridge plant would cover capacity. Weekly exception reports on the project would also be issued to Directors.

Cllr Milner welcomed the commitment to make it happen.

Cllr Gardner stated that Stevenage would want to make use of transfer arrangements from late August.

Cllr Berry stated that Welwyn Hatfield would like to start collecting from October.

- 3.3 The above was noted and could be accommodated. In the interim Welwyn Hatfield and Stevenage were content to take their waste to Waterdale, even though it was further away than desirable.
- 3.4 Dacorum – Had sent letters out to the 75 schools in the borough, offering recycling facilities. A trade waste pilot was starting soon.
- 3.5 St Albans – Had achieved 47% recycling for the whole of the municipal year.
- 3.6 North Herts – Were about to start flats recycling which would be rolled out by the end of the Summer and were also looking at recycling for schools, churches, villages and trade. The recycling rate was now 51.2%
- 3.7 Three Rivers – Had a provisional figure of 49% recycling. The roll out of kitchen caddies was the next big project. Karl Murdoch had now left.
- 3.8 The Chairman congratulated the councils on making a lot of progress in a short space of time despite the problems and frustrations with bringing on food waste collections.

4 HCC Procurement Programme (Cllr Milner / Richard Brown / Alan Gough)

- 4.1 Richard Brown introduced a report updating the group on the award of £115m of PFI credits to HCC by Defra. He emphasised that Hertfordshire had made no decision on which technology would be procured and had invited companies to propose a technology which satisfied Hertfordshire's needs.
- 4.2 It was agreed that the public had a large part to play in the minimisation and recycling of waste before councils dealt with the proportion of waste remaining, therefore communication with the public was of the utmost importance. Nothing should impinge upon the desire to increase recycling as much as possible, bearing in mind that there can be a case where the cost of removing the final odd percentage for recycling was prohibitive.

5 Waste Infrastructure Capital Grant (Duncan Jones)

- 5.1 It was emphasised that councils should get the remaining bids in as soon as possible as this grant had not been ring fenced and HCC did not want to be in the position where the grant had been under bid. Naturally all bids must fit the

agreed criteria. It was confirmed that the £190,000 set aside for contingency work by the Hertfordshire Waste Partnership was not ring fenced.

- 5.2 Provision for brown kitchen caddies for Three Rivers had been made in the joint tender.

6 HWP Performance Review (Duncan Jones)

- 6.1 a) The report was noted and it was suggested that the variance in recycling performance could be explained by food waste collections which were yet to come on stream. Duncan Jones would provide a projection of what performance would be once in-vessel composting facilities were available for all and hoped to be in a position to present this to the next meeting.
- 6.2 b) The report on the Alternative Financial Model was noted and the recommendations agreed.

DJ

7 HWP Work Programme (Duncan Jones)

- 7.1 Duncan Jones informed the group that WasteAware would be integrating their communications strategy with the residual waste programme. WasteAware would also be launching a food waste prevention campaign at the County Show whilst retaining other elements as shown.
- 7.2 It was also agreed to highlight more Member consultation in the programme for the development of the IAA. Otherwise the group was satisfied with it as it stood.

DJ

8 AOB

- 8.1 A briefing note, tabled by Duncan Jones, on the attendance of the General Public at HWP meetings was discussed. It was clarified in 3.2 that the public did not need to give advance warning that they were planning to attend. If an individual or group wished to speak, a request should be made in writing three days in advance and if they wished to ask questions, these would also need to be submitted in writing three days in advance, to allow time for answers to be prepared. The answers would be given by the Chairman. A supplementary question would be allowed and if the Chairman was unable to answer then a written response would be provided.
- 8.2 If there was more than one organisation applying to speak on the same topic, it would be at the Chairman's discretion who was allowed to speak. Questions should be relevant to the business of the partnership not individual authorities.
- 8.3 A draft protocol would be circulated to be agreed by email. It would then be implemented at the next meeting as part of the agenda.

DJ

9 Next Meeting

- 9.1 Monday 13th July at Campus West, WGC. (see overleaf for 2009/10)

The meeting closed at 2.30pm

Dates for HWP Meetings 2009/10

Members' Meetings

26 Jan 09
27 Apr 09
13 Jul 09
26 Oct 09
25 Jan 10
26 Apr 10
12 Jul 10
25 Oct 10

Directors' Meetings

15 Dec 08 – Watford
30 Mar 09 – Hertsmere
22 Jun 09 – Three Rivers
28 Sept 09 – County Hall
14 Dec 09
29 Mar 10
21 Jun 10
27 Sept 10

(Dates in italics were changed following the 13 October Members' Meeting)